

# Beatty Library Meeting Minutes

Beatty Library

400 N. 4th Street, Beatty, NV 89003

**Tuesday May 14, 2024**

2:00 pm

Charlie Lix, Chair; Frank Suchy, Vice Chair; Diane Pierce, Secretary; Carol Stephens, Treasurer; Stephanie Beecham, Director

## BEATTY LIBRARY BOARD MINUTES

Call to Order at 2:10pm.

1. **Roll Call**– Charlie Lix Chairman; Frank Suchy, Vice Chair; Secretary; Treasurer; Stephanie Beecham, Trustee; Diane Pierce, Trustee; Laurel Hickenbotham, Library Aide; David George, Interim Library Director. Michelle Nelson, Assistant District Attorney
2. **General Public Comment** – None
3. **Approval of the Agenda for May 14, 2024** Strike #12
4. **Trustee Comments** – Summer Reading Program will be held 2 weeks in July; Monday 8<sup>th</sup> & 15<sup>th</sup>, Tuesday 9<sup>th</sup> & 16<sup>th</sup>, & Wednesday 10<sup>th</sup> & 17<sup>th</sup>.
5. **Approve and Amend or Approve the April Minutes** – Motion to Continue until the June Meeting made by Frank Suchy 2<sup>nd</sup> by Stephanie Beecham. No Public Comment. Approved.
6. **Discussion, Deliberation on how to compensate David George for working 10 hours overtime on the 24/25 budget.** – Diane - can we give David monetary, or a day off, or 2 days off with pay? How do we do that? Charlie – If we give him over his 19 hours, then we have to give him medical benefits. We have to compensate him differently. How can we do it legally? Michelle – The county has union agreements that spell out how that's going to happen. Does the library have any policy or procedure for this? Can we check the personnel manual to see if there is anything that addresses this? Maybe the board will entertain continuing this at the next meeting and I will look at the manual and review it and report at the June meeting. Motion to continue this item until the June meeting made by Frank Suchy, 2<sup>nd</sup> by Diane. No Public comment. Approved.
7. **Library Director's report regarding Library activity for April 2024** – David – The board has copies of the report. People have expressed interest in having more discussions and talks by Marty. No Public Comment.
8. **Discussion, Deliberation Regarding the Library's Expenditures, including Payment of Bills, Revenues, Petty Cash, & Collections Reports**– David – The board has copies of the report. Patti instructed me how to move money from account to account. Laurel – Is it in here to pay for the lady for work on the website? David – I found room in the budget to pay for the website, we don't have to take it out of Shirley's donation. Charlie – I told her we didn't have the money in the proper line item to pay her but that's pretty much what David just did. So we now have the money on one of those lines and for her to send an invoice. David will send the invoice to the county for payment. So she can start the website

now. **Motion to approve the Library's Expense & Revenue reports. 2<sup>nd</sup> by Diane. No Public Comment. Approved.**

**9. Discussion, Deliberation Regarding Update, Approval of Tentative 24/25 Beatty Library Budget –**

David – I completed the budget, and need to mail a hard copy. Today the board needs to decide the date for a budget hearing. It needs to be within the next 2 weeks. This will be the hearing to approve the tentative budget. Michelle - The next meeting is for approval of the final budget? David – I believe so, I need to look into that. Charlie – can it be on the date of our next meeting? David – No, it has to be in May. Michelle – I will be here next Wednesday, May 22. We will have to post by this Friday. 1 Item for approval of the final budget. David – I also have to take out a public notice ad in the paper. Stephanie – You have to post in the paper that you are having a budget hearing so the public is notified. I think the deadline for the paper to post the notice was the 10<sup>th</sup> to get within that window. Michelle – If the board wants to approve the tentative meeting, we can take a break and Stephanie can get the information. David – I printed up the cover sheet and the public hearing must be held between May 20<sup>th</sup> and the 31<sup>st</sup>. Charlie – So we can have it on the 22, but we won't have the appropriate advertising notice in the paper. That means the 22<sup>nd</sup> won't work, because they only publish Wednesdays and Fridays. Stephanie – the lady said 9 days prior to when we are going to have our hearing, she will post it. – Charlie – We can't get the notice in the paper in time. It would be the week after Memorial Day. It would work if we get it to them today or tomorrow and they can publish it Friday. David will get the information to the PVT. Laurel – Are we back to May 22<sup>nd</sup>? Diane – No, We can do it on the 29<sup>th</sup>? So we are going to have the budget meeting on May 29<sup>th</sup> Wednesday 2:00. Laurel – Did we approve the tentative budget yet? **Motion to approve the tentative budget by Frank Suchy, 2<sup>nd</sup> by Diane for comment.** David – explained the budget process. We have \$91,426. This is the Ad Velorum Tax Abatement Cap Available. What we spent this year is on the final expenditure report. I think Patti said what's left over is carried over. Diane – How much was spent so far this year? Frank - \$60,465.00 Last year budget was \$96,483. Charlie – Where do we stand with our budget review? Laurel – Does the tentative budget have enough to give the employees a raise? David – Yes. I had to raise by 8.5-9%. Laurel – How much are we supposed to be spending on materials? I had trouble spending \$5000. this year. Is this year about the same? David – Yes, but we are supposed to be spending 10% , about \$9100. on books. - Public Comment – David, I was under the impression that the tentative budget gets approved and then becomes the final budget at the budget hearing. Charlie – yes that's right. **Approved.**

**10. Discussion, Deliberation regarding steam cleaning of the library carpeting – Frank – Steam cleaners average from \$120. – \$500. I found a \$200. machine on sale for \$120. It will steam clean the floor, it will belong to the library, and it's a reasonable price. Charlie – Let's try to buy this. Frank will pay for it and be reimbursed. Diane made the Motion to purchase the steam cleaner recommended by Frank. 2<sup>nd</sup> by Stephanie. No Public Comment. Approved.**

**11. Discussion and deliberation on how to go about replacing Board Member Carol Stephens - David – I contacted county and they are going to take care of it. It's usually an attachment to an email and we print it out. Charlie took a moment for remembrance and reflection on the loss of our Board Member Carol Stephens. No Public Comment.**

**12. Discussion, Deliberation regarding replacement of the library computer - REMOVED**

**13. Discussion. Deliberation, Update on the Status of the Pink House – Frank – a few problems being repaired at the moment. A rattlesnake has been in the area so I'm hesitant to go under the house right no. Debugging and weeding is ongoing.**

**14. Future Meetings – June 11<sup>th</sup> . 2:00pm**

**15. Second Public Comment - NONE**

**16. Adjournment – Motion to Adjourn: By Charlie, at 3:11pm Approved.**

Respectfully Submitted – Patti Butler